



SACTD

South
Asian
Centre for
Teacher
Development

South Asian Centre For Teacher Development

UNESCO Category 2 Centre

PROGRAMME OFFICER - ACADEMIC AFFAIRS -ON CONTRACT BASIS-

South Asian Center for Teacher Development (SACTD) is Calling for Applications for the Post of Programme Officer (Academic Affairs).

Nature of Appointment

- Contract (Initially for 12 months period) with entitlement to Employees' Provident Fund and Employees' Trust Fund.

Qualifications

- A Degree in a relevant field for the post (related degree recognize by the Board of Directors) which is recognized by the U.G.C.
- Two years diploma certificate with computer applications.
- At least three (03) years post qualifying experience in the field of Administration and procurement or financial Management/Accounting with computer applications in a Corporation, Board / Reputed Statutory Institution or establishment incorporated under the company act.
- Ability to work with multiple language

Age

- Below 55 years

Other Requirements

- Sri Lankan citizenship
- Physical and mental fitness for the duties of the post
- Excellent moral character

Salary Scale

- JM 1-1 -20 16 [42,600 - 10x755 - 18x1,135]-70,580.00

Recruitment Procedure

- Structured Interview

Please apply for this post by sending your updated CV in PDF format to ed@sactd.edu.lk with the Programme Officer (Academic Affairs) as the subject line on or before 10/01/2025

Join SACTD in shaping the future of education in South Asia!



+94-11 760 13 57



ed@sactd.edu.lk



www.sactd.edu.lk